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Apple Pro Training Series: Pages, Numbers, And Keynote



Synopsis

In the only Apple-certified book on the Apple productivity apps—Pages, Numbers, and Keynote, you’ll learn the how and why of creating and publishing first-rate documents, spreadsheets, and presentations. Working through this guide, you will gain confidence working on progressively more complex, real-world projects, using Pages, Numbers, and Keynote both alone and together to produce sophisticated and robust results. This guide provides coverage of the latest features in the Apple productivity apps. All new guide covers the Pages, Numbers, and Keynote productivity apps for Mac; explores iOS versions of the apps; and shows workflows using iCloud Drive. Quick tour through all three apps on OS X highlights the similarities in their interfaces and tools and reveals important new features. Self-paced course-in-a-book with accompanying lesson files focuses on practical, real-world projects building in complexity throughout the guide. The official curriculum of Apple Training Pages, Number, and Keynote course used in Apple Authorized Training centers worldwide. Chapter review questions summarize what students learn to prepare them for the Apple certification exam.

Book Information

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Customer Reviews

Great for self learning with detailed exercises. It took me somewhat longer to complete since I wrote a summary of each session.

OK as a "text book" but almost worthless as a "reference" source. The laminated sheets that sells for +/- \$3.50 are far better for answering "how to" questions.

This book is exactly what I was looking for. It is a substantial overview of all three Apple products. Very well written.

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Logical, straightforward, easy to follow. Excellent teaching tool for either review or first time users.Arthur

Well organized and written.

Well written and covers all the needed stuff.

This book did not work with my version of Numbers. I learned some very basic functions and that is all. I could not use any of the exercises. In general it was a waste of money.

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